

Invitation to Bid No. _____

APS Contract No. _____

EXHIBIT A
INDEX TO TECHNICAL SPECIFICATIONS

(Attach list of Technical Specifications.)

DOCUMENT FOLLOWS



Invitation to Bid No. _____
APS Contract No. _____

EXHIBIT B
LIST OF DRAWINGS

(Attach List of Drawings)

DOCUMENT FOLLOWS



Invitation to Bid No. _____

APS Contract No. _____

EXHIBIT C
ESTIMATED MONTHLY DRAW-DOWN SCHEDULE

(Attach Contractor's Estimated Monthly Draw-down Schedule)

DOCUMENT FOLLOWS



Invitation to Bid No. _____
APS Contract No. _____

EXHIBIT D-1

MODIFICATION/CHANGE REQUEST

PROJECT NAME: _____ PROJECT NUMBER: _____

Contract Architect: _____ General Contractor: _____

Contract Architect's Consultant: _____

MC/R LOG NUMBER: _____ CURRENT DATE: _____

REQUESTED BY OWNER USER CONTRACTOR DESIGN PROFESSIONAL
OTHER INITIAL _____

NAME/ORGANIZATION: _____

DESCRIPTION OF CHANGE ATTACHMENT(S) YES NO

OWNER REVIEW OF CONTENT AND/OR FEASIBILITY

- DO NOT PROCEED
- PROCEED WITH ESTIMATE OF COSTS ONLY (within 10 calendar days of receipt of this MCR)!
- PROCEED WITH WORK, ESTIMATES OF COSTS TO FOLLOW (estimate within 10 days of receipt of this MCR)!

Authorized APS Representative Date

A/E-ESTIMATED COST OF REQUIRED DESIGN WORK: (estimated within 5 days; Include breakdown of costs)

\$ _____ Initial _____
Project DP Date

PROCEED WITH DESIGN: (Forward proposed costs of work to OWNER for approval, include GRT)

APPROVED AMOUNT \$ _____ Initial _____ For APS: _____
Date

CONTRACTORS PROPOSED COST: (Include backup, include GRT)

APPROVED AMOUNT \$ _____ Initial _____ For APS: _____
Date

MUST BE COMPLETED TO FINALIZE:

- PROCEED WITH MODIFICATION OF WORK AND TO CONTRACT SUM (INCLUDE IN CHANGE ORDER)
- REJECTED BUT REPLACED BY MCR# _____
- REJECTED – STOP ALL ACTION ON THIS REQUEST _____



EXHIBIT D-2
CHANGE ORDER

Albuquerque Public Schools
 PROJECT: _____
 DATE: _____

- Distribution to:
- Contractor
 - Design Professional
 - APS FDC
 - APS Procurement
 - Other

CHANGE ORDER NO: _____

CONTRACTOR: _____

NOT VALID UNTIL SIGNED BY ALBUQUERQUE PUBLIC SCHOOLS. Signature of the Contractor indicates agreement herewith, including any adjustment in the Contract Sum or Contract Time.

The Original Contract Sum was\$
 Net change by previously authorized Change Orders\$
 The Contract Sum prior to this Change Order was\$
 The Contract Sum will be increased/decreased/unchanged
 by this Change Order in the amount of\$
 The new Contract Sum including this Change Order will be\$

The Contract Time will be increased/decreased/unchanged by _____ days
 The date of Substantial Completion as of the date of this Change Order therefore is _____

Otherwise, Parties agree by checking here : that at the time of this Change Order, there is no agreement on adjustment to the Contract Time related to MCR(s) _____. The Contractor, without prejudice and without waiving any rights to such claim for adjustment to Contract Time in relation these MCR(s), agrees to postpone claim in accordance with Paragraph 7.3 of the General Conditions.

This CHANGE ORDER encompasses the following:

MCR #	SHORT DESCRIPTION	DISTRICT AMOUNT
TOTAL		

By: _____ Karen Alarid, Director APS FDC ALBUQUERQUE PUBLIC SCHOOLS Date: _____	By: _____ (Name of Signatory) NAME OF CONSTRUCTION COMPANY Date: _____	By: _____ (Name of Signatory) NAME OF DESIGN PROFESSIONAL Date: _____
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EXHIBIT E
CERTIFICATE OF SUBSTANTIAL COMPLETION

CONTRACT DATED:

PROJECT NAME:

WORK SUBSTANTIALY COMPLETE:

SUBSTANTIAL COMPLETION is defined, in accordance with Article 9 of the General Conditions, as the date certified by the Design Professional when all the Work, or portion of the Work, is complete except for minor items so that the Owner can completely occupy or fully utilize the Work for it's intended use.

The Design Professional also certifies that Contractor's Punch List of items to be completed or corrected prior to Final Completion, to the best of the Design Professional's knowledge, information and belief, is accurate and includes as a subset, the Punch List of Close-Out Work, in accordance with Subparagraph 9.10.2 of the General Conditions, as well as, a schedule, in accordance with Subparagraph 9.10.2 of the General Conditions, clearly stating when all Work will be complete and when Final Completion will occur in accordance with the General Conditions. The Design Professional and the Contractor certify that the Contractor has attached any agreed upon modifications or exceptions to Warranties stated in the Contract Documents.

The DESIGN PROFESSIONAL therefore has determined that the Date of Substantial Completion for that Work defined above was _____, 20__ .

DESIGN PROFESSIONAL:

By: _____ Date: _____

The CONTRACTOR certifies that the above is true and in agreement and to be responsible for any Liquidated Damages due related to Substantial Completion date in accordance with the Contract Documents. The amount due for Liquidated Damages is (say in words) \$_____.

CONTRACTOR:

By: _____ Date: _____

The OWNER hereby accepts the above defined Work as being Substantially Complete on said date.

By: _____ Karen Alarid, Director, APS FDC DISTRICT REPRESENTATIVE ALBUQUERQUE PUBLIC SCHOOLS Date: _____	Distribution to: <input type="checkbox"/> District Representative <input type="checkbox"/> Design Professional of Record <input type="checkbox"/> APS Procurement <input type="checkbox"/> Other
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EXHIBIT F
CERTIFICATE OF FINAL COMPLETION

CONTRACT DATED:

PROJECT NAME:

SUBSTANTIAL COMPLETION DATE:

FINAL COMPLETION is defined, in accordance with Article 9 of the General Conditions, as the date certified by the Design Professional when all the Work of the Project is fully complete, the Close-Out requirements of Paragraph 9.10 of the General Conditions have been completed, including the Close-Out Meeting and approval of Close-Out by the Design Professional, in accordance with Subparagraph 9.10.2, and the Contract fully performed in accordance with the Contract Documents, and the Contractor entitled to final payment.

The DESIGN PROFESSIONAL has inspected the Work and has determined that the Date of Final Completion _____, 20__ .

DESIGN PROFESSIONAL:

By: _____ Date: _____

ONE YEAR INSPECTION: Approximately thirty days prior to _____, the one-year anniversary of the Date of Substantial Completion, the Design Professional, the Owner, and the Contractor shall conduct an inspection of the Project to determine any correction of the Work which may be required at that time.

The CONTRACTOR certifies that the Work is fully completed and was completed on or before _____, and submits herewith:

- Application for Final Payment (AIA G702, or equal)
- Affidavit of Payments (AIA G706, or equal)
- Consent of Surety (AIA G707, or equal)
- Release of Liens (AIA G706A, or equal)

CONTRACTOR:

By: _____ Date: _____

The OWNER hereby accepts the Work as fully complete and will make final payment.

By: _____ Karen Alarid, Director, APS FDC DISTRICT REPRESENTATIVE ALBUQUERQUE PUBLIC SCHOOLS Date: _____	Distribution to: <input type="checkbox"/> District Purchasing Agent <input type="checkbox"/> Design Professional <input type="checkbox"/> APS Procurement <input type="checkbox"/> Other
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